

ST. WENCESLAUS SCHOOL

2018-2019 APPLICATION INSTRUCTIONS

CLASS	BIRTHDAY CUTOFF DATES	DAYS CLASS IS IN SESSION	AM SESSION TIMES	PM SESSION TIMES
2-day Preschool	Born Jan. 1 thru July 31, 2015 (3 by 7/31/18) & <u>potty-trained</u>	Tues/Thurs	7:55-11:00am	12:10-3:00pm
3-day Preschool	Born Aug. 1 thru Dec. 31, 2014 (4 by 12/31/18)	Mon/Wed/Fri	7:55-11:00am	12:10-3:00pm
5-day Pre-Kdg	Born Jan. 1 thru July 31, 2014 (4 by 7/31/18)	Mon-Fri	7:55-11:05am	12:00-3:00pm
High Five	Born prior to Dec. 31, 2013 (5 by 12/31/18)	Mon-Fri	7:55-11:10am	12:00-3:05pm
Kindergarten	Born prior to July 31, 2013 (5 by 7/31/18)	Mon-Fri	7:55-11:40am*	

* Half Day Kindergarten times only. All day Kindergarten runs from 7:55am to 3:10pm.

● PRESCHOOL REGISTRATION INSTRUCTIONS

● 2-DAY PRESCHOOL

- 2-day Preschool runs from 7:55-11:00am (AM session) or 12:00-3:00pm (PM session) on Tuesdays and Thursdays.
- For 2 Day preschool, your child must turn 3 by July 31, 2018 AND be potty trained.

● 3-DAY PRESCHOOL

- 3-day Preschool runs from 7:55-11:00am (AM session) or 12:00-3:00pm (PM session) on Mondays, Wednesdays and Fridays
- For 3 Day preschool, your child must turn 4 by December 31, 2018.

● 5-DAY PRE-KINDERGARTEN

- The 5-day Pre-Kindergarten class runs from 7:55-11:05am (AM session) or 12:00-3:05pm (PM session).
- Our 5-day Pre-Kindergarten class is for younger 4 year olds preparing to start Kindergarten the following year.
- For the 5-Day Pre-Kindergarten class, your child must turn 4 by July 31, 2018.

● HIGH FIVE

- High Five is a 5-day program (Mon-Fri) for older 4 year olds/younger 5 year olds preparing to start Kindergarten the following year.
- For High Five, your child must turn 5 by December 31, 2018.

- For all classes, please specify your preference for the **AM or PM** session. We will try to accommodate everyone's request, but cannot guarantee you will get your preference. You will be notified of the session your child is in when you receive your acceptance letter. If your child was not assigned to your preferred time, they will be put on a wait list for your preferred session.

● RECOMMENDED PRESCHOOL PROGRESSION:

- **January 1 - July 31, 2015 birthdays:** 2-day Preschool -> 5-day Preschool -> Kindergarten
- **August 1 - December 31, 2014 birthdays:** 3-day Preschool -> High Five -> Kindergarten

● KINDERGARTEN

- Per the State of Nebraska, your child must turn 5 by July 31, 2018 to enter Kindergarten.
- Please mark your preference for **full-day** or **half-day** Kindergarten.
- Half Day Kindergarten will only be offered if there are 12 or more students registered.
- Kindergarten Roundup is scheduled for Friday, February 16th. You will receive your child's assigned Roundup session (AM session is 9-11am, PM session is 12:30-2:30pm) in the mail the week of February 5th. A Kindergarten parent meeting will take place while your child attends Roundup.

- **GENERAL INFORMATION**

- Families registering students in Kindergarten through 8th grade that are **NOT** members of St. Wenceslaus Parish will be assessed an annual \$650 non-parishioner fee.

- **APPLICATION ACCEPTANCE ORDER:**

1. Current students
2. Siblings of in-house families
3. New students of current parish families
4. New, out-of-state families that are transferring to St. Wenceslaus parish
5. New, out-of-parish families
6. Non-Catholic families

- **APPLICATION FORM SCHEDULE:**

- Kindergarten: Friday, January 26th, 2018.
- Preschool/Grades 1-8: Friday, March 16th, 2018
- Applications received **prior** to these dates, will be accepted per the acceptance order listed above.
- Applications received **after** these dates will be processed in the order received and acceptance will be based on enrollment at the time of receipt.

- **DOCUMENTS REQUIRED TO COMPLETE YOUR APPLICATION:**

- Completed St. Wenceslaus Application Form.
- **ORIGINAL** Birth Certificate with a raised seal. The original will be copied and returned to you.
- **ORIGINAL** Baptismal Certificate if your child was **NOT** baptized at St. Wenceslaus. The original will be copied and returned to you.
- Students cannot be accepted until the **original** birth and baptismal certificates have been turned in along with the application.
- **NEW FAMILIES:** A \$250 non-refundable deposit is required for all new family registrations. **Upon acceptance**, your check will be deposited and applied to your tuition. Please note that receipt of your deposit check does not guarantee acceptance into St. Wenceslaus.

- **DOCUMENTS REQUIRED BEFORE YOUR CHILD STARTS IN THE FALL:**

- All new students require a current immunization record or a medical waiver signed by a doctor.
- All Kindergarten, 7th grade and out-of-state transfer students require a current health physical (current is less than 6 months from the first day of school).
- Immunization and health physical forms can be turned in to the school office or faxed (**402-884-4417**).

- **IMPORTANT DATES IN 2018:**

- **January 14th:** School Open House (all grades) from 8:30-11:30am
- **January 26th:** Kindergarten applications due (applications received after this will be subject to availability)
- **Week of February 5th:** Kindergarten Roundup invitations mailed
- **February 16th:** Kindergarten Round-Up (AM session is 9-11am, PM session is 12:30-2:30pm).
- **February 23rd:** Kindergarten Roundup make-up date (if school is closed on Feb. 16th because of weather)
- **Week of February 26th:** Kindergarten acceptance letters mailed
- **March 16th:** Preschool/Gr. 1-8 applications due (applications received after this will be subject to availability)
- **Week of March 26th:** Preschool/Grades 1-8 acceptance letters mailed
- **April 9th:** Preschool parent meeting